

## UUA Board of Trustees and Related Meetings – October 2009

Welcome to the next evolution...

### Tuesday, October 13, 2009 – Eliot/Pickett House (P/E)

Finance Committee, Committee on Committees  
Excellence in Ministry Coordinating Call

START	END	DESCRIPTION	CONTACT
9:00 a.m.	10:00 am	Excellence in Ministry Coordinating Call (President's Office)	Doug Gallagher
12:00 pm	1:00 pm	LUNCH for Finance committee (P/E Kitchen) <i>Other attendees who require lunch contact Nancy Lawrence by 6-Oct</i>	
1:00 pm	5:00 pm	Finance Committee (Rice Room) <ul style="list-style-type: none"> <li>Clarify committee charge</li> <li>Budget forecast for 4th quarter</li> <li>Policy interpretation and monitoring process</li> <li>Compensation, Benefits, Pension recommendation</li> <li>Limitations on how much can be expended for a single purpose (request from Dan Brody)_</li> <li>Health Plan Trust</li> <li>aying for future capital campaigns</li> </ul>	Paul Rickter
5:00 pm	6:00 pm	Dinner for Finance and Committee on Committees (P/E Dining Room) <i>Other attendees who require dinner contact Nancy Lawrence by 6-Oct</i>	
6:00 pm	9:00 pm	Committee on Committees (Rice Room) <ul style="list-style-type: none"> <li>Clarify committee charge</li> <li>Appointments to open positions</li> </ul>	Elizabeth Greene

### Wednesday, October 14, 2009 – (P/E) and 25 Beacon Street

Finance Committee, Committee on Committees continue  
Anti-Racism/Anti-Oppression/Multiculturalism Assessment and Monitoring Team (ARAOMCT)  
Orientation for new trustees (which also includes youth observer) and mentors  
Vespers  
Board Retreat begins (not open to observers other than the elected youth observer)

START	END	DESCRIPTION	CONTACT
8:00 am	12:00 pm	Anti-Racism/Anti-Oppression/Multiculturalism Team (Fifield Room) <ul style="list-style-type: none"> <li>Clarify committee charge</li> <li>Select co-chair</li> </ul>	Nick Allen Jackie Shanti
		Finance Committee (Dining Room)	Paul Rickter
		Committee on Committees (Rice Room)	Elizabeth Greene
12:00 pm	1:00 pm	Lunch for all committees, new trustees, and mentors (Dining Room) <i>Other attendees who require lunch contact Nancy Lawrence by 6-Oct</i>	
1:00 pm	5:00 pm	New trustees and mentors orientation (Rice Room) <i>Mentors will only be needed part time – see separate agenda</i>	Joan Lund
2:00 pm	3:00 pm	Conversation re: issues for November meeting with DPA (Fifield) <i>To include President, Moderator, and trustees attending the November DPA meeting</i>	John Blevins
5:00 pm	5:40 pm	Social time (P/E)	
5:40 pm		Blessing Before Dinner – Worship Team (P/E Living Room)	Worship Team
5:45 pm	6:45 pm	Dinner for all (P/E Dining Room)	
6:45 pm	7:00 pm	Vespers – Worship Team (25 Beacon)	Jeanne Pupke
7:00 pm	9:00 pm	Board Retreat, Session 1 – Susan Smith, facilitator (25 Beacon)	Jackie Shanti

## Thursday October 15, 2009 – 1st/2nd UU Boston, 25, & P/E

Board retreat continues (not open to observers other than the elected youth observer)  
Working Groups meet in evening

START	END	DESCRIPTION	CONTACT
8:00 am	5:00 pm	Board Retreat continued, facilitator: Susan Smith (1 <sup>st</sup> /2 <sup>nd</sup> UU) <i>Walking distance: about 6 blocks; (limited) transportation will be available from P/E departing at 7:45 a.m., returning at 5:00 p.m.</i>	Jackie Shanti
5:00 pm	5:40 pm	Social time (P/E)	
5:40 pm		Blessing Before Dinner – Worship Team (P/E Living Room)	Will Saunders
5:45 pm	6:45 pm	Dinner for All (P/E Dining Room)	
6:45 pm	7:00 pm	Vespers – Worship Team (25 Beacon, 2nd Floor Landing)	Susan Ritchie
7:00 pm	9:00 pm	Working Groups <sup>1</sup> All working groups: <ul style="list-style-type: none"> <li>• Process observation with comments included in WG/Committee notes as last item</li> <li>• Clarify charge to working group, committee or team, to be affirmed by full board. Committee on Committees will send samples to all board members so we have a format to use.</li> <li>• Look at responsive resolutions and identify areas in the resolutions that your WG/Committee will take responsibility for. Full text of responsive resolutions is printed in the GA 2009 minutes. This will be on the CoCo (Coordinating Council) agenda so conveners/chairs should be prepared to report back.</li> </ul>	Nick Allen Tom Loughery Jackie Shanti
		Congregations WG (1 <sup>st</sup> Floor Break Room) <ul style="list-style-type: none"> <li>• Continue discussion regarding “What is a congregation?”</li> </ul>	<a href="#">Eva Marx</a>
		Excellence in Ministry WG (Chapel) <ul style="list-style-type: none"> <li>• Credentialing Call (Tuesday) debrief</li> </ul>	<a href="#">Doug Gallager</a>
		Linkage WG (VP’s Office) <ul style="list-style-type: none"> <li>• Planning for January 2010 BOT meeting in San Antonio, TX</li> </ul>	Linda Laskowski
		Partnerships and Alliances WG (2 <sup>nd</sup> Floor Library) <ul style="list-style-type: none"> <li>•</li> </ul>	Justine Urbikas
		Governance Working Group (President’s Office) <ul style="list-style-type: none"> <li>• Monitoring training</li> <li>• Process for monitoring reports</li> <li>• Governance self-assessment</li> <li>• Plan for bylaw changes (Will need an “idea” of bylaw changes by Jan.’10 for our owner linkage. Any suggested changes will need to be run by legal consul before going to the Bd.)</li> <li>• Policy issues</li> </ul>	<a href="#">John Blevins</a>

**Reminder: Send working group and committee notes to Nancy Lawrence by noon on Friday. Copy/paste motions on a separate page for use on Sunday.**

<sup>1</sup> See individual Working Group agendas for complete agenda and times. Check the P/E lobby for updates on Thursday.  
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## Friday October 16, 2009 –25 Beacon St. & P/E

START	END	DESCRIPTION	CONTACT
8:00 am	10:00 am	Working Groups (continued – see Thursday evening for agenda items) Congregations - Chapel Excellence in Ministry – 2 <sup>nd</sup> Floor Library, 25 Governance – Rice Room Linkage – Fifield Room Partnerships and Alliances – Dining Room	
10:00 am	12:00 pm	Prepare working group and committee reports – all reports due to Nancy Lawrence by noon for duplication  <i>TO MOVE OUR PROCESS ALONG:</i> <i>For each item to be voted, working group and committee reports should contain:</i> <i>Your objective</i> <i>Alternatives you considered</i> <i>Pros and cons of alternatives</i> <i>Your recommendation(s), including who is responsible for next step(s)</i>	
12:00 pm	1:00 pm	Lunch (25 Beacon Street) Worship Team (TBD) Welcoming Team (TBD)	Will Saunders Joan Lund
1:00 pm	2:00 pm	Conversation with the UUMA President, Rob Eller-Isaacs to include Excellence in Ministry, organizational relationship	Doug Gallager
2:00 pm	2:15 pm	Break/Transition	
2:15 pm	5:30 pm	<b>Governance</b> Review Monitoring Assessment reports/training, Q&A re monitoring (60 min) Q&A and general discussion with senior staff about monitoring process, interpretations, data reporting, and next steps (60 min) Further: <ul style="list-style-type: none"> <li>Board update and discussion of planned agenda with DPA in Nov.</li> <li>Develop One Voice clarity with Peter</li> <li>Board assignments re self monitoring re Section 3, Gov Process policies and process observations for this weekend</li> </ul> <i>Note: space in this block for a 15 minute break</i>	John Blevins
5:30 pm	5:55 pm	Social time (P&E) <b>PICK UP REPORT PACKETS AT P/E – TO BE READ IN FULL BEFORE SATURDAY MORNING</b>	
5:55 pm		Blessing before dinner (Living Room)	
6:00 pm	7:45 pm	Small Group Dinners Out	
		Free Time for remainder of evening, some of which (obviously) will be spent reading	

## Saturday October 17, 2009 –25 Beacon Street

AR/AO/MC Process Observers:

START	END	AGENDA ITEM	WHO
8:30 am	8:35 am	Opening Words, Chalice Lighting	Jeanne Pupke
8:35 am	8:45 am	Housekeeping Approval of Agenda **Consent Agenda	Jackie Shanti (consent agenda)
8:45 am	8:55 am	Secretary's Report and Q&A	Tom Loughery
8:55 am	9:00 am	First Vice Moderator's Report and Q&A	Jackie Shanti
9:00 am	10:10 am	Administration Report: State of the Staff Work – all inclusive	Peter Morales
10:10 am	10:20 am	Introduce Board and Visitors	
10:20 am	10:40 am	BREAK	
10:40 am	11:10 am	Financial Advisor's Report	Dan Brody
11:10 am	11:40 am	Monitoring Report – Policies 2.4 and 2.5	John Blevins
11:40 am	11:45 am	Process Observation	
WORKING GROUP REPORTS			
11:45 pm	12:05 pm	Congregations Working Group	Eva Marx
12:05 pm	1:30 pm	LUNCH (Finance Comm and AR/AO/MC take cuts in lunch line)	
		Anti-Racism Assmt & Monitoring (Fifield Room)	Nick Allen
		Finance (Rice Room)	Paul Rickter
		Programless Lunch space (Living Room)	
1:30 pm	1:50 pm	Partnerships and Alliances Working Groups	Justine Urbikas
1:50 pm	2:10 pm	Excellence in Ministry Working Group	Doug Gallager
2:10 pm	2:30 pm	Governance Working Group	John Blevins
2:30 pm	3:30 pm	Linkage Working Group	Linda Laskowski
3:30 pm	3:50 pm	BREAK	
COMMITTEE AND LIAISON REPORTS			
3:50 pm	4:10 pm	Anti-Racism/Anti-Oppression Assessment and Monitoring Team	Nick Allen
4:10 pm	4:30 pm	Finance Committee	Paul Rickter
4:30 pm	4:50 pm	General Assembly Reports: GA Planning Committee and GAMAP	Eva Marx
4:50 pm	5:00 pm	Ministerial Fellowship Committee Report	Jose Ballester David Friedman
5:00 pm	5:25 pm		
5:25 pm	5:30 pm	AR/AO/MC Process Observation	
5:30 pm	6:00 pm	Social time	
6:00 pm	7:00 pm	Dinner In (Dining Room)	
7:00 pm	8:00 pm	Finance Committee Budget Discussion (25 Beacon)	Paul Rickter
8:00 pm	9:30 pm	Governance and Linkage (25 Beacon) Doing Board work – less focus on the rear view mirror, more on the windshield	Linda Laskowski, John Blevins

<b>Sunday April 19, 2008 - Chapel, 25 Beacon Street, Boston</b> Process Observer: Lyn Conley			
8:30 am	9:00 am	Worship - 2 <sup>nd</sup> Floor Landing, 25 Beacon St. Please arrive promptly. (Latecomers ring door bell.)	Peter Morales
9:00 am	9:15 am	Transition – fill coffee cups, etc	
9:15 am		Chalice Lighting in Chapel	Nancy Bartlett
9:15 am	9:20 am	Housekeeping	
9:45 am	10:00 am	AR/AO/MC Reports: Jose Ballester, John Blevins, Tom Loughrey	Nick Allen
10:00 am	10:30 am	5 <sup>th</sup> Principle Memo (time permitting)	Jackie Shanti
10:30 am	10:50 am	BREAK	
10:50 am	11:00 am	Congregations Working Group motions	Eva Marx
11:00 am	11:10 am	Partnerships Working Group motions	Justine Urbikas
11:10 am	11:20 am	Excellence in Ministry Working Group motions	Doug Gallagher
11:20 am	11:30 am	Governance Working Group Motions	John Blevins
11:30 am	11:40 am	Linkage Working Group Motions	Linda Laskowski
11:40 am	12:00 pm	Finance Committee Motions	Paul Rickter
12:00 pm	1:15 pm	LUNCH – 25 Beacon Street Committee on Committees (President's Office)	Elizabeth Greene
1:15 pm	1:45 pm	Monitoring - Policies 3.0, 3.1, 3.2, 3.3	John Blevins
1:45 pm	2:00 pm	Other motions	
2:00 pm	2:15 pm	Executive Session Committee on Committees for the purpose of discussion appointments	Elizabeth Greene
2:15 pm	2:25 pm	Process Observation	
2:25 pm	2:30 pm	Closing Words	Justine Urbikas
3:00 pm	5:00 pm	Coordinating Committee (Rice Room) <i>All board members are invited to stay if they wish.</i>	Jackie Shanti
6:00 pm		Dinner – leftovers for anyone who wishes	

The Board of Trustees welcomes observers. Meetings are open to observers with the exception of executive sessions. At some point in the meeting, board members and observers will have the opportunity to introduce themselves.

Observers are welcome at Working Group meetings following the Board member check in. Working group agendas are available on [uua.org](http://www.uua.org). Contact the working group convener (listed in right column) and let them know you plan to attend their working group, and to check on last minute schedule changes. Meetings of the Finance Committee, Anti-Racism/Anti-Oppression Assessment and Monitoring Team, and Best Practices are open to observers. AOPC and Committee on Committees meetings are not open unless indicated.

**Working group and committee agendas are posted separately. See the meeting index on <http://www.uua.org/trus/agendas.html>** If you require a large print version of this agenda or specific reports, contact Nancy Lawrence ([nlawrence@uua.org](mailto:nlawrence@uua.org)) prior to the meeting.

## Future Agendas

ITEM #	TARGET	DESCRIPTION	RESPONSIBLE
1	2009-2010	AR/ARO Reflections – October, 2009: Jose Ballester, John Blevins, Tom Loughrey January, 2010: Chuck Wooldridge, Justin Urbikas, Paul Rickter April, 2010: Anna Olsen, Linda Laskowski,	AR/AO/MC Team
2		Deep Chair: Institutional Transformation	First Vice-Moderator
3	<del>Apr 2009</del>	<del>Adopt policy governance policy manual</del>	<del>Governance WG</del>
4	Oct 2009 Jan 2010 Apr 2010	Sunday morning worship Peter Morales	Worship Team
5	Jan 2010	Deep in the Heart of Owner Linkage	Linkage WG
6	<del>Jun 2009</del>	<del>Attendance at AR/AO/MC Training for Leaders following GA – Any board member who has not attended, and any newly elected board member must attend this training</del>	<del>AR/AO/MC Team</del>
7	Oct 2009	Location for Jan 2010 Owner linkage meeting	Linkage WG and CoCo
8	<del>Apr 2009</del>	<del>Report back from subgroup recomm. by Our Assn to study role/compensation for Moderator</del>	<del>From Our Assn notes Jan 2009</del>
9	Apr 2009	Cong WG lead discussion of "What is a congregation?"	From Our Assn notes Jan 2009
12	? Oct 2009	The Way We'll Be – John Zogby – do something with this?	Chuck Wooldridge
14	?	One hour DVD – Tim Wise – AR/AO – Oct? Jan?	Chuck Wooldridge
15	Oct 2009	Change bylaws to allow electronic voting at GA	Tom Loughry
16	Oct 2009	Change bylaws re: role of GAPC in creating GA agenda	
18	<del>Summer/Fall 2009</del>	<del>Meetings with Seminaries</del>	<del>Moderator</del>
19		Role of District Trustees	Justine Urbikas
20	Apr 2010	Deep chair: Moving the UUA of Congregations toward claiming our power in the public square. What is power (many dimensions)? Do we really want to go this way? Do our values call us to move this way?	CoCo