
IV. MINISTERIAL RECORD

This record provides information about a minister during the ministerial search process. It is made available to member congregations of the Unitarian Universalist Association and to UUA staff. It is not intended to substitute for a complete resume. Search committees receiving this record are cautioned not to share it. When a committee has completed consideration of the minister, all records are to be deleted and destroyed.

BASIC INFORMATION

Name

Mailing Address

E-mail address

Telephones: (Home)
(Office)

Website address

Present Position

since

U.U. Fellowship (date)

Ordination (ordaining body, place, date)

Why are you seeking a ministry now?

Describe the new ministry you hope for:

EDUCATION AND CERTIFICATION:

Degree	College/University	Area of concentration
Date		

Awards, honors, and published writings:

Personal and family situation:

BACKGROUND AND DEVELOPMENT: from your late teens forward, describe your higher education, the three or four most important events in your life experience, the context in which you felt called to ministry, and your professional development, continuing education, and work history; include every ministry (include dates by month/year) and what you bring from it and your other work to a new ministry:

DENOMINATIONAL AND COMMUNITY ACTIVITIES: describe with dates active membership in and significant volunteer service to local congregations, the UUA and its districts, and civic, political, social service, and interfaith organizations and programs):

NON-PROFESSIONAL INTERESTS:

MINISTERIAL DEVELOPMENT: what are your current developmental needs, and how might a congregation assist you in addressing them?

Describe a mistake you have made in the past, and how you have addressed it:

MINISTERIAL ROLES AND FUNCTIONS:

How would you wish to function with lay leadership? Comment on your leadership style:

How would you wish to function with (paid) church staff?

How would you wish to function as part of a ministry team?

How would you wish to function in the communities beyond the local congregation?

MINISTERIAL SKILLS AND CURRENT SPECIAL INTERESTS:

In the Skill column, mark with a “4” those functions in which you are gifted and expert, “3” those in which you are accomplished, “2” those in which you are adequate, and “1” those in which you are least competent.

In the Interest column, mark with a “4” those functions on which you are urgently moved to focus, “3” those to which you wish to give energy, “2” those to which you will pay only adequate attention, and “1” those which you wish to ignore.

Skl	Int	Skl	Int	Skl	Int	Skl	Int
() ()	Administration Committee work	() ()	Adult religious education	() ()	Children's religious education	() ()	
() ()	Community bldg. Fund-raising	() ()	Denominational activities	() ()	Facilitation	() ()	
() ()	Home visitation Membership growth	() ()	Hospital calling	() ()	Leadership	() ()	
() ()	Music and liturgical Scholarship arts	() ()	Personal counseling	() ()	Preaching	() ()	
() ()	Social action Worship	() ()	Spiritual guidance	() ()	Staff relations	() ()	
() ()	Youth work	() ()	_____	() ()	_____	() ()	

What is your approach to the religious education of children, youth and adults?

What do you see as the role of music and the arts in the life of a congregation?

What involvement do you desire in the stewardship of a congregation, most particularly in its financial affairs?

THEOLOGICAL ORIENTATION: what is your dominant theology, and how do you deal with other Unitarian Universalist theologies with which you may not be in sympathy?

ADDITIONAL INFORMATION: Finish introducing yourself in any way you would like to.