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MFC APPROVED CAREER DEVELOPMENT CENTERS

CALIFORNIA

The Center for Ministry
2848 23rd Ave.
Oakland, CA 94606
(510) 532-4246
www.CenterforMinistry.org

FLORIDA

Career and Personal Counseling Center
3200 58th Ave. South
St. Petersburg, FL 33712
(727) 867-7200
www.cpcflorida.com
info@cpcflorida.com

ILLINOIS

Midwest Ministry Development Service
1840 Westchester Blvd #204
Westchester, IL 60154-4334
(708) 343-6268
www.midwestministry.org/westchester.html

MINNESOTA

North Central Ministry Development Center
516 Mission House Lane NW
New Brighton, MN 55112-2571
www.midwestministry.org

KANSAS

Midwest Ministry Development Service
Serviced by the Dallas TX office
(800) 297-6192
Mmds69kc@aol.com
www.midwestministry.org

MASSACHUSETTS

Center for Career Development and Ministry
30 Milton Street, Suite 107
Dedham, MA 02026
(781) 329-2100
www.ccdmin.org

NEW JERSEY

Northeast Career and Counseling Center
67 Mapleton Rd.
Princeton, NJ 08540-9614
(609) 520-0220
NCCC@tellurian.com

TEXAS

The Ministry Development Center
8402 Elmbrook Drive Ste. 143
Dallas, TX 75247
(214) 346-9790
www.midwestministry.org/texas.html

NORTH CAROLINA

Ministry Development Services
Presbyterian Samaritan Counseling Ctr
Charlotte NC 28210
www.CareerService.org
(705) 554-9222
mds@presbyteriansamaritan.org

OHIO

Midwest Ministry Development Service
1520 Old Henderson Road 102-B
Columbus, OH 43220-3616
(614) 442-8822
www.midwestministry.org/columbus.html

INITIAL INQUIRY FORM
(Please attach a picture of yourself.)

Name _____
Address _____

Phone (Home) _____ (Work) _____
Email _____ Fax _____
Date of Birth _____ Place of Birth _____
(Optional) Gender _____ Marital Status _____
Number of dependents _____ Ages _____
(Optional) Please describe your cultural, racial or ethnic background* _____

(*If you self-identify as a person of color, Hispanic Latino/a, Asian Pacific-Islander, or are from another historically marginalized community, unless you check the box, your contact information will be forwarded to Diverse & Revolutionary Unitarian Universalist Multicultural Ministries, <http://www.drumm.org>)

How long have you been a Unitarian Universalist? _____
List prior UU Congregational Membership, if any _____

Current UU Congregational Membership _____
Date of membership _____ UUA District _____
Previous Religious Affiliation, if any _____

<u>Education</u>	<u>College/University</u>	<u>Years attended</u>	<u>Degree</u>
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Undergraduate _____

Graduate _____

Theological School _____

<u>Recent Employment</u>	<u>Date</u>
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For Clergy Seeking Transfer or Plural Standing
Ordaining body _____
Date of Ordination _____ Severance of Connection _____
Current place of ministry, if any _____

Please attach a one-to-two page statement about your history and ministerial aspirations.

Signature _____ Date _____

<u>Please complete and return to your RSCC Administrator.</u>
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RSCC-1

INTERVIEW FORM FOR PROSPECTIVE ASPIRANTS
FOR THE UNITARIAN UNIVERSALIST MINISTRY

ASPIRANT'S NAME: _____

ADDRESS: _____

CITY: _____ STATE/PROVINCE: _____

ZIP/POSTAL CODE: _____ PHONE: work _____ home _____

INTERVIEWER'S NAME: _____

ADDRESS: _____

CITY: _____ STATE/PROVINCE: _____

ZIP/POSTAL CODE: _____ PHONE: work _____ home _____

To the interviewer: Thank you for taking the time and energy to help us get to know this prospective ministerial aspirant better. You do a valuable service to our denomination when you give us your honest and thoughtful comments. We encourage you to share this evaluation with the aspirant, and be willing to let this aspirant know whether or not you think their interest in our ministry should be encouraged. The aspirant has signed a waiver of claims and authorization.

In what capacity and for how long have you known the prospective aspirant?

On the basis of your knowledge of the potential aspirant, or based on your interview, please comment on the following: Understanding of Unitarian Universalist history, polity, religious education and liberal ministry; motivation for ministry and commitment to Unitarian Universalism; emotional maturity, intellectual ability, leadership potential and potential for growth and personal theology.

What do you see as the aspirant's greatest strengths? Possible weaknesses?

For additional comments, please attach a separate sheet of paper.

Signature _____ Date _____

Please circle one: UU minister / UUA or CUC Field Staff designee

(Send this completed form to your RSCC office.)

**RSCC-2
CRIMINAL OFFENSE DISCLOSURE/FALSE REPRESENTATION STATEMENT**

Applicants seeking aspirant status with the Unitarian Universalist Association must inform the Ministerial Fellowship Committee of any of the following incidents immediately.

- Any criminal arrest and/or conviction that occur except for violations that are classified as infractions, such as speeding tickets and other violations that cannot result in incarceration. Arrests and convictions related to substance use must be reported.
- Any complaint of abuse and/or neglect of a child or any other person
- Any complaint of domestic violence, harassment or request for a restraining order

Accordingly, you are asked to read, answer and sign the following:

Have you ever been subject to a complaint of abuse and/or neglect of a child or any other person, a complaint of domestic violence, harassment or request for a restraining order or have you been arrested or convicted of a criminal violation?

No _____

Yes _____ Please explain in detail and provide supporting documentation as appropriate.

I certify that the information I have provided on this conviction disclosure is correct and complete. I understand that providing false or incomplete information or withholding by omission or intention pertinent information may be cause for disqualification to become an aspirant or candidate and/or revocation of ministerial fellowship. I understand that the Regional Sub-Committees on Candidacy and the Ministerial Fellowship Committee may contact references and other individuals to clarify information supplied in materials I submit for my interviews.

I understand that prior to my interview with the Ministerial Fellowship Committee, I will be required to complete a criminal background check through Oxford Document Management, the cost of which will be borne by me, that the report will become the property of the Unitarian Universalist Association and supplied directly to the Ministerial Credentialing Office by Oxford Document Management.

I understand that the Ministerial Fellowship Committee may it deem it necessary in rare cases to share the results of the background check with my current congregation and/or organization.

It is expected that all aspirants, candidates and ministers in Fellowship will cooperate with the Committee at all times. This includes, but is not limited to, responses to requests for information, provision of requested documentation, attendance at meetings with the Committee, and compliance with any remediation and/or probation requirements. Non-compliance may be grounds for termination of Fellowship.

I further agree to notify the Ministerial Fellowship Committee of any and all arrests, complaints and criminal convictions as noted above that I sustain when I am in aspirant or candidacy status and when I am in ministerial fellowship with the Unitarian Universalist Association.

Signature _____ Date _____

RSCC-3

**CONSENT FOR RELEASE OF INFORMATION
FOR TRANSFER AND PLURAL STANDING
UNITARIAN UNIVERSALIST ASSOCIATION**

Current or Prior Denominational Affiliation _____

Denominational Official or Adjudicatory _____

Ordination Date _____

Ordaining Body _____

Present Status: Active _____ Inactive _____

If active, please list name and address of official ordaining body.

I, _____, authorize the Ministerial Credentialing Director of the Unitarian Universalist Association and/or the RSCC Administrator to contact my current or prior denomination regarding my association with them. I understand that the purpose of this release is to provide the Regional Sub-Committee on Candidacy (RSCC) and the Ministerial Fellowship Committee (MFC) with all the information necessary to review my past functioning as a minister and to better judge my ability to function as a UU minister. This information will be held in a confidential manner by the Ministry and Professional Leadership Staff Group, the RSCC and the Ministerial Fellowship Committee.

Signature _____ Date _____

Witness _____ Date _____

RSCC-4

**APPLICATION FOR CANDIDATE STATUS
AND WAIVER OF CLAIMS AND AUTHORIZATION**

Name _____

Address _____

Email address _____

Phone _____

I hereby apply for candidate status, agreeing to abide by the Rules and Policies of the Ministerial Fellowship Committee and by any amendments thereof.

I further agree to defer accepting any ministerial position other than internships, student field placements, contract ministry positions or summer ministry positions unless approved by the Ministerial Credentialing Director.

I understand that violation of this policy shall render a candidate ineligible for an interview with the Ministerial Fellowship Committee for four years from the time of the commencement of the position.

I hereby understand, consent and agree that as part of my application for Ministerial Fellowship that inquiries will be made by the Unitarian Universalist Association and/or its designated committee(s) or agent(s) as to my background, moral character, reputation, health, and fitness.

I hereby authorize every person, firm, company, corporation, governmental agency, law enforcement agency, court, institution, counselor, medical provider or mental health provider having control of any documents, records or information concerning me to provide all such documents, records of information without delay or exception to the Unitarian Universalist Association.

I also understand and agree that as a part of this application process I may be asked questions of a personal or private nature about my background, moral character, reputation, health and fitness (including but not limited to questions about my medical and/or mental health background), and that I must respond to these requests in a good faith, truthful, complete, candid and prompt fashion.

I irrevocably release, waive and discharge the Unitarian Universalist Association and its officers, employees, committees, ministers, attorneys and agents from any and all claims of any type which I have, or may in the future have, as a result of or concerning the application process identified above, the decision made as a result of this application, and/or any inquiries made of anyone during this application process.

Signature _____ Date _____

Please return this signed application form to your Regional Sub-Committee on Candidacy Administrator prior to your Regional Sub-Committee on Candidacy interview.

RSCC-5



Purpose of the Financial Planning Worksheet

One dimension of the RSCC process that has always been sensitive is the purpose and use of the Financial Planning Worksheet that all aspirants are required to complete in preparation for their RSCC interview. The purpose has always been to help all aspirants, whether or not they imagine being in debt, to be more educated about the fiscal implications of their decision to seek ministerial fellowship, and to increase their comfort talking about money.

The purpose of this worksheet is two-fold. First, at least once during an aspirant's ministerial formation, the Ministerial Credentialing Office believes that it is critical that aspirants become aware of their projected financial future. No other person or body discusses the reality and impact of finances upon an aspirant's hoped for future ministry. Seminaries used to do this routinely, but no longer do so. The information that is recorded on the worksheet is reported only by the aspirant, and is not checked against tax returns from the current or any previous year. The Financial Planning Worksheet is held in confidence, is never shared with the Ministerial Fellowship Committee, or a congregation.

Second, as part of the conversation around an aspirant's financial planning worksheet, some Regional Sub-Committees on Candidacy recommend that the aspirant or candidate contact the Office of Church Staff Finance at the UUA about obtaining a referral to meet with a financial planner to help develop a financial plan. If there is a reference in the candidate's letter from the RSCC to seek financial planning, the MFC might ask how the candidate followed the RSCC recommendation, what they learned, etc.

The Financial Planning Worksheet is never used by an RSCC to deny candidacy status or by the MFC to deny ministerial fellowship.

<u>Name</u>	<u>Date</u>		
<u>ANNUAL INCOME</u>		<i>Self</i>	
<i>Spouse/Partner</i>	<i>TOTAL</i>		
Earned Income (After Taxes)	_____	_____	_____
Second job income	_____	_____	_____
Social Security or other benefits	_____	_____	_____
Investment Income (Trust funds, savings, insurance, property, etc.)	_____	_____	_____
Drawn from Savings	_____	_____	_____
Gifts and Grants Income	_____	_____	_____
Fin. Aid: Scholarships & Grants	_____	_____	_____
Subsidized Federal Direct Loans	_____	_____	_____
Un-Subsidized Federal Direct Loans	_____	_____	_____
Other Income (Attach Explanation)	_____	_____	_____
<u>TOTAL INCOME</u>	_____	_____	_____
<u>ANNUAL EXPENSES</u>		<u>AMOUNT</u>	
<input type="checkbox"/> Mortgage <input type="checkbox"/> Rent	_____	_____	_____
Tuition	_____	_____	_____
Other Education Expenses (Books, fees, etc.)	_____	_____	_____
Savings and/or Investments	_____	_____	_____
Heat	_____	_____	_____
Electricity	_____	_____	_____
Telephone	_____	_____	_____
Cable TV and internet	_____	_____	_____
Current property income & other taxes	_____	_____	_____
Food and Household	_____	_____	_____
Home Insurance Premiums	_____	_____	_____

Clothing and personal items	_____
Entertainment & Vacation	_____
Transportation costs	_____
Car Insurance Premiums	_____
Health Insurance Premiums	_____
Long Term Care Premiums	_____
Charitable Contributions	_____
Other (Attach explanation)	_____
Debt Payments	_____
<i>TOTAL EXPENSES</i>	_____
<i><u>SURPLUS OR (DEFICIT)</u></i>	_____

<u>ASSETS</u>	<u>AMOUNT</u>
Savings	_____
Stocks/Bonds/Investments	_____
Pension – Current Total Value	_____
IRA – Current Total Value	_____
Real Estate	_____
Automobile	_____
Other	_____
<u>TOTAL ASSETS</u>	_____

<u>LIABILITIES</u>	
Outstanding Student Loans	_____
Other Outstanding Loans/Mortgage	_____
Outstanding Taxes Due	_____
Outstanding Medical Bills	_____
Credit Cards	_____
Other	_____
<u>TOTAL LIABILITIES</u>	_____
<u>NET WORTH: (ASSETS - LIABILITIES)</u>	_____

Optional: Please feel free to comment if there are any extenuating circumstances that you wish the RSCC to know about your financial statement.

Dates of Internship/s _____ Dates of CPE/s _____

I am a transfer candidate _____ A candidate for plural standing _____

I have already met with the MFC: Date _____ Decision _____

Please specify the month/year you want to see the MFC giving your 1st and 2nd choice:
*Interviews must be requested in writing at least 10 months prior to preferred interview date.
See Policy Statement for request deadlines.*

Signature _____ Date _____

Please return this form to: Ministerial Credentialing Office, UUA, 25 Beacon Street, Boston, MA 02108

MFC-1

BIOGRAPHICAL INFORMATION FORM FOR APPLICANTS FOR MINISTERIAL FELLOWSHIP UNITARIAN UNIVERSALIST ASSOCIATION

Name _____
Address _____
City _____ State/Province _____
Zip/ Postal Code _____
Telephone _____ home _____ work _____
Email address _____

BASIC INFORMATION:

Date of Birth _____ Marital Status _____
Optional: Gender _____ Cultural, racial or ethnic background _____

Health Considerations _____

Children (names, then age) _____

DATE of RSCC INTERVIEWS: _____

EDUCATION:

College _____
Degree _____ Year Granted _____ Major _____

Graduate School _____
Degree _____ Year Granted _____ Field _____

Theological School _____
Degree _____ Year Granted (or anticipated) _____

CURRENT PROFESSIONAL CERTIFICATIONS:

CURRENT PROFESSIONAL STATE/NATIONAL LICENSES:

CAREER ASSESSMENT INFORMATION:

Place _____ Date _____

INTERNSHIP:

Place _____ Date _____

CLINICAL PASTORAL EDUCATION:

Place _____ Date _____

EMPLOYMENT HISTORY AND VOLUNTEER BACKGROUND (NON-UU):

Please list *paid* employment positions with dates:

_____	Date
_____	Date
_____	Date
_____	Date
_____	Date

Please list *volunteer* positions and activities:

_____	Date
_____	Date
_____	Date
_____	Date
_____	Date

UU INVOLVEMENT:

Please list any *paid* employment positions (other than internship) with dates:

_____	Date
_____	Date
_____	Date
_____	Date

Please list *volunteer* positions and activities:

_____	Date
_____	Date
_____	Date
_____	Date
_____	Date

RELIGIOUS RECORD:

First UU Society Joined _____
Date: _____

Current UU Society Membership (if different) _____
Date: _____
Previous or Other Denominational Affiliation _____
Termination Date _____

TRANSFER OR PLURAL CANDIDATE INFORMATION:

Ordaining body _____
Date of Ordination _____ Severance of Ordination _____
Present Church _____ Date joined _____

In submitting the above data, I understand and agree that all of the above information may be used by the Ministerial Fellowship Committee.

I hereby make application for Ministerial Fellowship in the Unitarian Universalist Association. I have received and read the Rules of the Ministerial Fellowship Committee, and agree to abide by them, and by any amendments thereof.

Signature _____ Date _____

MFC-2

TO ALL CANDIDATES FOR MINISTERIAL FELLOWSHIP

The Ministerial Fellowship Committee has found it helpful to know some personal information about our candidates prior to the interview. We are interested in learning about you as a person: your family background, where you grew up, when you were born; your hobbies and interests outside the ministry; your present family arrangements, your children, your spouse or partner and personal support system. **Please discuss how you imagine serving in the Unitarian Universalist ministry in the near future.**

Name _____ Date _____

MFC-3

**MINISTERIAL FELLOWSHIP COMMITTEE
UNITARIAN UNIVERSALIST ASSOCIATION**
25 Beacon St., Boston, Massachusetts 02108-2800

LETTER OF RECOMMENDATION

Name of candidate _____

The Ministerial Fellowship Committee of the Unitarian Universalist Association requests a statement from you concerning this candidate. All information you supply will circulate only in the Ministerial Fellowship Committee and the Ministry and Professional Leadership Staff Group. General laudatory comments alone are not helpful. Please be as specific and objective as possible. We request assessments of the candidate's character, strengths, style, judgment, skills, sensitivity to others, and areas of needed growth, as appropriate to the ministry. We further request that you share the contents of this letter with the candidate so that we may question the candidate about issues raised. A member of the Ministerial Fellowship Committee may call you with questions specific to this reference. Please mail this statement to the Ministerial Fellowship Committee at the above address.

PLEASE TYPE

Please circle one: Contents of this letter can be/have been/will be shared with the candidate.

I understand that this letter will be taken into consideration only if the contents may be shared with the candidate.

Signature _____ Date _____
Name/Title _____
Address _____
Phone _____ E-mail address _____

MFC-4

**MINISTERIAL FELLOWSHIP COMMITTEE
STATEMENT OF CONGREGATIONAL SPONSORSHIP**

One of the requirements for a candidate seeking Unitarian Universalist fellowship is sponsorship by a UU congregation. The purpose of this requirement is to ensure familiarity on the part of our UU ministers with UU congregational life, and encourage congregations to take a responsible role in the recruitment, preparation and assessment of our future ministers.

Sponsorship of a candidate indicates confidence in the person's potential and suitability for UU ministry. The Ministerial Fellowship Committee and the Ministry and Professional Leadership Staff Group will regard congregational sponsorship as evidence that the person seeking fellowship is actively committed to Unitarian Universalism and the institutions which uphold our faith tradition.

In most instances, sponsorship of a candidate will be determined by vote of the congregation or its representative body.

* * * * *

With the above in mind, we, the _____
(Name of congregation)

are pleased to sponsor _____
(Name of candidate)

as a candidate for Ministerial Fellowship. _____
(Congregation president or board chair)

Please type name _____

* * * * *

Name of candidate _____

Name of Congregation _____

Address of Congregation _____

THANK YOU

*Please return to the Ministerial Credentialing Office
Unitarian Universalist Association
25 Beacon St.
Boston, MA 02108*

MFC 5

Ministerial Fellowship Committee Required Reading List Revised 2008

The Ministerial Fellowship Committee required reading list is not intended to be an alternative theological school curriculum. The Committee assumes that all candidates have received a sound theological education and a good general preparation for ministry. The items below represent knowledge and resources essential to informed Unitarian Universalist identity. While many items are available in print, others are available electronically and may be accessed online using the following link: www.uua.org/leaders/leaderslibrary/ministerialcredentialing/16224.shtml

The Ministerial Fellowship Committee has also developed an encouraged list of books, article and resources for those who wish to become more deeply familiar with UU polity, history, theology, community ministry, social justice and other institutional and denominational resources.

Please place a check in the box next to every book or article read or video reviewed.

UNITARIAN UNIVERSALIST POLITY

READ ALL:

- UUA By-Laws and Rules*
- MFC Rules and Policies*
- UUMA Guidelines and Code of Professional Practice*
- Conrad Wright, *Congregational Polity* (1997)

UNITARIAN UNIVERSALIST HISTORY

READ ALL:

- David Robinson, *The Unitarians and the Universalists* (1985)
- Charles A. Howe, *For Faith and Freedom: A Short History of Universalism in Europe* (1997)
- Warren R. Ross, *The Premise and the Promise: The Story of the Unitarian Universalist Association* (2001)
- Mark Morrison-Reed, *Black Pioneers in a White Denomination* (1980)
- Kathleen Parker, *Sacred Service in Civic Space* (2007)
- Cynthia Grant Tucker, *The Prophetic Sisterhood: Liberal Women Ministers of the Frontier, 1850-1930* (1990)

CHOOSE ONE:

- Gary Dorrien, *The Making of American Liberal Theology: Imagining Progressive Religion 1805-1900* (2001)
- Phillip Gura, *American Transcendentalism* (2007)

CLASSICAL UNITARIAN AND UNIVERSALIST HISTORY

READ ALL:

- Edict of Torda* (1568)
- Hosea Ballou, “*Treatise on Atonement*” (1805)
- William Ellery Channing, “*Unitarian Christianity*” (1819)
- William Ellery Channing “*Likeness to God*” (1828)
- Ralph Waldo Emerson, “*Divinity School Address*” (1839)
- Theodore Parker, “*The Transient and the Permanent in Christianity*” (1841)
- Hosea Ballou, “*The Doctrine of Universal Salvation*” (1849)
- James Freeman Clarke, “*The Five Points of the New Theology*” (1886)
- William Channing Gannett, “*The Things Most Commonly Believed Today Among Us*” (1887)
- Peter Hughes, *The Cambridge Platform: Contemporary Reader's Edition* (2008)

- ❑ Paul Razor and Susan Ritchie, *Unitarian and Universalist Professions of Faith (1790-1985)*

AUA/UUA COMMISSION ON APPRAISAL REPORTS

READ ALL:

- ❑ AUA, *Unitarians Face a New Age* (1936)
- ❑ UUA, *Empowerment: One Denomination's Quest for Racial Justice* (1983)
- ❑ UUA, *Interdependence: Renewing Congregational Polity* (1997)
- ❑ UUA, *Belonging: The Meaning of Membership* (2001)
- ❑ UUA, *Engaging Our Theological Diversity* (2005)

CORE 20TH CENTURY UNITARIAN AND UNIVERSALIST THEOLOGIES

READ ALL:

- ❑ Clarence Russell Skinner, *The Social Implications of Universalism* (1915)
- ❑ Curtis W. Reese, *Humanism* (1926)
- ❑ John Dietrich, "Unitarianism and Humanism" (1927)
- ❑ James Luther Adams, "Why Liberal?" (1939)
- ❑ James Luther Adams, "The Liberalism that is Dead" (1940)
- ❑ James Luther Adams, "The Changing Reputation of Human Nature" (1942-43)
- ❑ James Luther Adams, "A Faith for Free Men" (1946)
- ❑ James Luther Adams, "Theological Bases of Social Action" (1950-51)
- ❑ James Luther Adams, "The Liberal Christian Holds Up the Mirror" (1956)
- ❑ James Luther Adams, "The Indispensable Discipline of Social Responsibility" (1966)
- ❑ Marjorie Bowens-Wheatley and Nancy Palmer Jones, *Soul Work: Anti-racist Theologies in Dialogue* (2003)
- ❑ Paul Razor, *Faith Without Certainty: Liberal Theology in the 21st Century* (2005)

CHOOSE ONE:

- ❑ William R. Murry, *Reason and Reverence: Religious Humanism in the 21st Century* (2006)
- ❑ William F. Schulz, *Making the Manifesto: The Birth of Religious Humanism* (2002)

CHOOSE TWO:

- ❑ Sharon D. Welch, *A Feminist Ethic of Risk* (1990)
- ❑ Charles Hartshorne, *The Divine Reality* (1949)
- ❑ Rita Nakashima Brock & Rebecca Ann Parker, *Proverbs of Ashes: Violence, Redemptive Suffering and the Search for What Saves Us* (2001)

LIFESPAN FAITH DEVELOPMENT

READ AT LEAST ONE UUA PUBLISHED RELIGIOUS EDUCATION CURRICULUM FOR EACH AGE LEVEL AND IDENTIFY BY TITLE:

- ❑ Grades 5 and under _____
- ❑ Grades 6-12 _____
- ❑ Adult _____

READ ALL:

- ❑ UUA, *Essex Conversations: Visions for Lifespan Religious Education* (2001)
- ❑ Sophia Fahs, *Today's Children and Yesterday's Heritage: A Philosophy for Creative Religious Development* (1961)
- ❑ UUA, *Our Whole Lives* (Choose Curricula from at Least Two Age Levels) (1999-2000)

CHOOSE ONE:

- ❑ Roberta M. Nelson, *Claiming the Past, Shaping the Future: Four Eras in Liberal Religious Education 1790-1999* (2006)
- ❑ Wayne Arnason & Rebecca Scott, *We Would Be One* (2007)

JUSTICE AND WITNESS

READ ALL:

- UUA, *Welcoming Congregation*
- Richard S. Gilbert, *The Prophetic Imperative* (2001)
- UUA, *Journey Toward Wholeness*

CHOOSE THREE:

- William Jones, *Is God a White Racist?*(1973)
- Paul Kivel, *Uprooting Racism* (2002)
- Thandeka, *Learning to Be White* (2000)
- California Newsreel, *Race: The Power of Illusion* (Video) (2003)
- Alicia McNair Forsey, et al, *In Their Own Words: A Conversation Among the Participants in the Black Empowerment Controversy* (2001)

PROFESSIONAL RESOURCES AND INTRODUCTORY WORKS

READ ALL:

- UUA, *Pamphlet Sampler*
- UUA, *Singing the Living Tradition* (1993)
- UUA, *Singing the Journey* (2005)

CHOOSE ONE:

- William G. Sinkford, *The Unitarian Universalist Pocket Guide* (2004)
- John Buehrens and Forrest Church, *A Chosen Faith: An Introduction to Unitarian Universalism* (1998)

CHOOSE ONE:

- UUA, *Safe Congregations Handbook* (2005)
- Gil Rendle, *Leading Change in the Congregation: Spiritual and Organizational Tools for Leaders* (2002)

CHOOSE TWO:

- Robert Hill, *The Complete Guide to Small Group Ministry* (2003)
- Ken Sawyer and Jane Rzepka, *Thematic Preaching* (2001)
- Terry Sweetser and Susan Milnor, *The Abundance of Our Faith* (2006)
- Wayne Arnason and Kathleen Rolenz, *Worship That Works* (2008)

I CERTIFY I HAVE READ THE TEXTS OR REVIEWED THE VIDEO I HAVE CHECKED OFF.

SIGNATURE _____

DATE _____

MFC 6

DIRECTIONS FOR COMPLETING STATEMENTS OF COMPETENCE

- 1) Please confine your competency statements to ONE page.
- 2) All statements **MUST BE TYPED!** You may, however, duplicate the forms on a computer as long as you follow the same general format.
- 3) Be sure to fill out a form for each area of competence. If there are other areas of preparation you would like to document for the Committee, please attach an addendum.
- 4) Graduate level courses: Please list name of course, where it was offered and number of credit hours. Other brief identifying comments are acceptable. (If you intend to take a course but have not done so yet, please put it in parenthesis.) Courses may be listed on more than one statement.
- 5) College level courses: Please list name of course, where it was offered, number of credit hours and year it was taken.
- 6) Life experience, workshops, trainings, etc. You may list your experiences with relevant identifying date, or you may write a short narrative summary.
- 7) Reading and independent study: Please list books you have read and areas of individual inquiry. Include the books you have read from the Reading List. If there are books you would recommend to others, please indicate those with an asterisk (*).
- 8.) An additional competency may be added as long as it is relevant to professional ministry

The Statements of Competence are as follows:

- SOC2 Theology
- SOC3 Church History
- SOC4 Hebrew & Christian Scripture
- SOC5 World Religions
- SOC6 Social Theory/Social Ethics
- SOC7 Human Development/Family Life Education/ Ministry with Youth and Young Adults
- SOC8 Unitarian Universalist History and Polity
- SOC9 Religious Education History, Theory, Method and Practice
- SOC10 Professional Ethics, UUMA Guidelines
- SOC11 Worship, Music, Aesthetics, Preaching
- SOC12 Pastoral Care and Counseling
- SOC13 Leadership and Organization
- SOC14 Administration and Management
- SOC15 Personal and/or Spiritual Development
- SOC16 Anti-Racism, Anti-Oppression and Multiculturalism

(Refer to pages 11 and 12 for description of competencies.)

STATEMENT OF COMPETENCE:
THEOLOGY

Graduate level courses

College level courses

Life experience, workshops, trainings, etc.

Reading and independent study

MFC-SOC 2

STATEMENT OF COMPETENCE:
CHURCH HISTORY

Graduate level courses

College level courses

Life experience, workshops, trainings, etc.

Reading and independent study

MFC-SOC 3
STATEMENT OF COMPETENCE:
HEBREW & CHRISTIAN SCRIPTURE

Graduate level courses

College level courses

Life experience, workshops, trainings, etc.

Reading and independent study

MFC-SOC 4

STATEMENT OF COMPETENCE:
WORLD RELIGIONS

Graduate level courses

College level courses

Life experience, workshops, trainings, etc.

Reading and independent study

MFC-SOC 5
STATEMENT OF COMPETENCE:
SOCIAL THEORY/SOCIAL ETHICS

Graduate level courses

College level courses

Life experience, workshops, trainings, etc.

Reading and independent study

MFC-SOC 6

STATEMENT OF COMPETENCE:
**HUMAN DEVELOPMENT/FAMILY LIFE EDUCATION/
MINISTRY WITH YOUTH AND YOUNG ADULTS**

Graduate level courses

College level courses

Life experience, workshops, trainings, etc.

Reading and independent study

MFC-SOC 7
STATEMENT OF COMPETENCE:
UNITARIAN UNIVERSALIST HISTORY AND POLITY

Graduate level courses

College level courses

Life experience, workshops, trainings, etc.

Reading and independent study

MFC-SOC 8

STATEMENT OF COMPETENCE:
**RELIGIOUS EDUCATION HISTORY
THEORY, METHOD AND PRACTICE**

Graduate level courses

College level courses

Life experience, workshops, trainings, etc.

Reading and independent study

MFC-SOC 9

STATEMENT OF COMPETENCE:
PROFESSIONAL ETHICS, UUMA GUIDELINES

Graduate level courses

College level courses

Life experience, workshops, trainings, etc.

Reading and independent study

MFC-SOC 10

STATEMENT OF COMPETENCE:
WORSHIP, MUSIC, AESTHETICS, PREACHING

Graduate level courses

College level courses

Life experience, workshops, trainings, etc.

Reading and independent study

MFC-SOC 11

**STATEMENT OF COMPETENCE:
PASTORAL CARE AND COUNSELING**

Graduate level courses

College level courses

Life experience, workshops, trainings, etc.

Reading and independent study

MFC-SOC 12

STATEMENT OF COMPETENCE:
LEADERSHIP AND ORGANIZATION

Graduate level courses

College level courses

Life experience, workshops, trainings, etc.

Reading and independent study

MFC-SOC 13

**STATEMENT OF COMPETENCE:
ADMINISTRATION AND MANAGEMENT**

Graduate level courses

College level courses

Life experience, workshops, trainings, etc.

Reading and independent study

MFC-SOC 14
STATEMENT OF COMPETENCE:
PERSONAL AND/OR SPIRITUAL DEVELOPMENT

Graduate level courses

College level courses

Life experience, workshops, trainings, etc.

Reading and independent study

MFC-SOC 15
STATEMENT OF COMPETENCE:
**ANTI-RACISM, ANTI-OPPRESSION
AND MULTICULTURALISM**

Graduate level courses

College level courses

Life experience, workshops, trainings, etc.

Reading and independent study

MFC-SOC 16