Music Leadership Credentialing Program
Fall 2009 MLCC Evaluation Worksheet for xxxxxxx, Class of 2009

Portfolio Requirements Due October 2009	**Status: completed, needs revision, not completed**	**Evaluator Comments**
Triad Meeting Form – Fall 2009		

Portfolio Requirements Due in Subsequent Years (2010-2012)	**Status: completed, needs revision, not completed**	**Evaluator Comments**
Coursework & Evaluations 2009, 2010, 2011		
Description and documentation of community service project (including any accompanying programs, fliers, etc.)		
Final advisor recommendation for credentialing 2012		
Final sponsor recommendation for credentialing 2012		
List of denominational gatherings attended (at least 3), with brief description and reflection		
Philosophy of music as ministry – 1st revision		
Philosophy of music as ministry – 2nd revision		
Philosophy of music as ministry – final revision		
Profile of music in your congregation		
Resume or vitae - current		
Sample orders of service with rationales and feedback		
Triad meeting report form – Fall 2010, Fall 2011		
Triad meeting report form – Spring 2010, Spring 2011, Spring 2012		
Yearly advisor evaluation 2010, 2011, 2012		
Yearly MLCC evaluation 2009, 2010, 2011		
Yearly self-evaluation 2010, 2011, 2012		
Yearly sponsor evaluation 2010, 2011, 2012		

Optional Material to Strengthen Portfolio	**Evaluator Comments**
Other certificates and relevant material	
Photos and CD's of rehearsals and music programs conducted beyond course requirements	

Already included in Portfolio	**complete**	**Evaluator Comments**

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Code of Professional Practices - signed		
Letters of support from congregation		
Philosophy of music as ministry – original		
Resume - original		

It is the judgment of the Music Leadership Credentialing Committee (MLCC) that _____ has fulfilled the credentialing requirements for the fall 1st year of the program with distinction.

It is the judgment of the Music Leadership Credentialing Committee (MLCC) that _____ has fulfilled the credentialing requirements for the fall 1st year of the program satisfactorily.

It is the judgment of the Music Leadership Credentialing Committee (MLCC) that _____ has fulfilled the credentialing requirements for the fall 1st year of the program with specific exceptions, as listed above, which should be completed by _____.

It is the judgment of the Music Leadership Credentialing Committee (MLCC) that _____ has not fulfilled the credentialing requirements for fall 1st year of the program, and because of the number of outstanding requirements, you are advised to contact Chair _____ (or Beth Williams, RE & Music Leadership Director - UUA) by _____ for consultation.