

## For Congregation Presidents, Treasurers and Board Members

**To:** Congregation President, Treasurer and Board Members

**From:** UUA Health Insurance Plan Office

**Date:** June 1, 2008

**Re:** UUA Health Plan – Enrollment opportunities

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***Whether or not your congregation is participating in the UUA Health Plan, please read this announcement to see how your congregation can add members or join the plan before the next open enrollment.***

**One of the questions we are asked most often is, “Do I have to wait until the next open enrollment to join the UUA Health Plan?” With so many of our congregations adopting new budgets for July 1 fiscal years, we want you to know that you do NOT have to hold on until November to act.**

The UUA Health Plan is financially strong and stable. It is now the plan of choice for 268 congregations and UU affiliated entities. We cover almost 700 employees and another 400 family members – that’s 15% growth from 2007.

Enrollment is open at any time for new hires, for newly added dependents, for people whose hours have increased so that they meet the 750 hours-per-year threshold, and for people who have lost coverage they had through a spouse or partner.

**In addition, we allow unrestricted enrollment with no pre-existing conditions in four other common situations:**

1. If a congregation does not renew an existing group plan. Requires documentation of the renewal terms. Since many group insurance plans renew July 1, the UUA plan can be a valuable mid-year option.
2. If benefits or rates change for an individual plan or for coverage under a spouse/partner’s plan. Requires documentation of the changes.
3. At the start of a congregation’s new fiscal year, with a new or increased contribution toward health insurance. Requires documentation of fiscal year and funding increase.
4. If the congregation votes to make coverage available for the first time and contribute to the cost, or votes to increase contributions. Requires documentation of the vote.

Our online enrollment facility can be found at [www.uua.org/leaders/healthplan](http://www.uua.org/leaders/healthplan). *Be sure to check the coverage effective date with your congregation’s administrator.* Effective dates vary among congregations. Congregations new to the Plan will need to complete a one-page Subscription Agreement.

Yours in health and community,



Jim Sargent, UUA Health Plan Director

